



HOSPITAL AUTHORITY
AGENDA





CONSENT AGENDA





HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

January 27, 2026 - 6:02 PM

Presiding members: Chairman Matthew Dukes

Trustee Vacant

Trustee Pat Byrne

Trustee Rita Maxwell

Trustee Marc Thompson

Trustee Sara Bana

Trustee Rick Favors

City Staff:

General Manager Tim Lyon

Secretary Sara Hancock

Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration and possible action to approve the meeting minutes for December 9, 2025. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2025-2026. Decrease: Hospital Authority Fund, expenditure/Land (90) \$-315,000. (Finance- T. Cromar)
3. Discussion, consideration and possible action of approving a request for a six (6) month extension to expend Grant funds from the 2024 Grant approval for the Garden Club. (D. Maisch – City Attorney).
4. Discussion, consideration and possible action of approving a request for a twelve (12) month extension to expend Grant funds from the 2023 Grant approval for Blue Light Phones. (D. Maisch – City Attorney).
5. Discussion, consideration and possible action of approving a request for a twelve (12) month extension to expend Grant funds from the 2024 Grant approval for the Midwest City Animal Welfare Department and to expand certain terms within the Grant approval. (D. Maisch – City Attorney).

C. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

Hospital Authority

- D. NEW BUSINESS/PUBLIC DISCUSSION. “In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.”
- E. ADJOURNMENT.

Notice for the Midwest City Memorial Hospital Authority meeting was filed for the calendar year with the City Clerk of Midwest City. Public notice of this meeting was accessible 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Memorial Hospital Authority Minutes

December 09, 2025

This meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:19 PM with following members present:

Trustee Vacant	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

DISCUSSION ITEMS.

1. Discussion, consideration and possible action to approve the meeting minutes for November 13, 2025.

Favors made a motion to approve the minutes, seconded by Bana. Voting Aye: Byrne, Maxwell, Thompson, Bana, Favors, and Dukes. Nay: none. Motion Carried.

2. Discussion, consideration and possible action to reallocate assets, change fund Managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

No Action Needed

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:19 PM.

ATTEST:

MATTHEW D DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
tcromar@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Chairman and Trustees of the
Memorial Hospital Authority

FROM: Tiatia Cromar, Finance Director

DATE: January 27, 2026

SUBJECT: Discussion, consideration and possible action of approving supplemental budget adjustments to the following fund for FY 2025-2026. Decrease: Hospital Authority Fund, expenditure/Land (90) \$-315,000.

The first supplement decrease is needed to budget for transferring funds to Fund 157 for the purchase of 2813 Parklawn Drive.

Tiatia Cromar

Tiatia Cromar
Finance Director

SUPPLEMENTS

January 27, 2026

Fund HOSPITAL AUTHORITY (425)		BUDGET AMENDMENT FORM Fiscal Year 2025-2026			
<u>Dept Number</u>	<u>Department Name</u>	<u>Estimated Revenue</u>		<u>Budget Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
90	LAND (902301)				315,000
		<u>0</u>	<u>0</u>	<u>0</u>	<u>315,000</u>
Explanation: To budget for transferring funds to Fund 157 for purchase of 2813 Parklawn Drive. Funding to come from fund balance.					



City Attorney, Donald D. Maisch

100 N. Midwest Boulevard

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MEMORANDUM

To: Chair and Trustees of the Midwest City Memorial Hospital Authority

From: Don Maisch
City Attorney

RE: Discussion, consideration and possible action of approving a request for a six (6) month extension to expend Grant funds from the 2024 Grant approval for the Garden Club. (D. Maisch – City Attorney).

Date: January 27, 2026

In February of 2024, the Trustees for the Midwest City Memorial Hospital Authority approved a grant to the Garden Club for replacement of the roof on the building they rent from the City. The completion of the work on the roof came back less than the grant amount awarded. The Trustees for the Hospital Authority approved the use of the remaining funds to paint the building.

The painting of the building has been completed and there is still approximately \$4,000.00 of grant money still available. The Garden Club would like to replace the fence on the property. The cost estimate the Garden Club has received to replace the fence is \$3,822.71. The request is for an additional six (6) month extension and approval to amend the grant award to include the replacement of the fence. This six (6) month extension is until July of 2026. Approval is at the discretion of the Trustees for the Hospital Authority

Respectfully submitted,

Donald D. Maisch
City Attorney

Quality Fence Co. Inc.

(2-1/2 mi. West of Walters Highway 5)

Route 2, Box 41 Walters, OK 73572

(580) 875-3726

Fax (580) 875-3066

Quote good for 90 days.

Date: September 22, 2025

Re: Wood Fence Estimate

Garden Club

1441 N Key Blvd

Midwest City, OK 73110

SCOPE OF WORK

Furnish all materials and labor to replace 128' of 6' cedar fence.

Materials \$1,922.71

Labor \$1,900.00

Total \$3,822.71

Mikel Spence

President

Quality Fence Co., Inc.



City Attorney, Donald D. Maisch

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MEMORANDUM

To: Chair and Trustees of the Midwest City Memorial Hospital Authority

From: Don Maisch, City Attorney

RE: Discussion, consideration and possible action of approving a request for a twelve (12) month extension to expend Grant funds from the 2023 Grant approval for Blue Light Phones. (D. Maisch – City Attorney).

Date: January 27, 2026

In February of 2023, the Trustees for the Midwest City Memorial Hospital Authority approved a grant to Engineering and Construction Division for the City of Midwest City approximately \$75,000.00 to install five (5) Blue Light Phones at certain trail locations. To date Engineering and Construction has not been able to expend all the funds.

To date, the following has been completed on this project:

- 3 new phones delivered, programmed and installed on concrete bases.
- IT dept. has base radio (communication) functional again.
- Jacob and Isaiah with IT dept. getting themselves up to speed with equipment and operation
- Grant purchased new batteries for existing locations. Needed to troubleshoot them.
- After batteries and troubleshooting: 13 operational again, 5 not operational, 1 location abandoned due to flooding (unit shorted), another location needs a new unit (existing shorted) and concrete base.
- The 5 not operational - IT dept has quote request with Stolz Telecom for parts ranging from bad speaker, bad board, dead radio, bad contacts/connections, solar panel, new lights or button.
- Updated map locations/list and providing to those that work response.

The following still needs to occur concerning this grant:

- Parts that are on order need to arrive and installation of additional phones and parts.

It is anticipated that this will take an additional twelve (12) months. This approval would extend the time for the project until December 31, 2026. Approval is at the discretion of the Trustees for the Hospital Authority.

Respectfully submitted,

Donald D. Maisch, City Attorney

MEMORANDUM

To: Chair and Trustees of the Midwest City Memorial Hospital Authority

From: Don Maisch
City Attorney

RE: Discussion, consideration and possible action of approving a request for a twelve (12) month extension to expend Grant funds from the 2024 Grant approval for the Midwest City Animal Welfare Department and to expand certain terms within the Grant approval. (D. Maisch – City Attorney).

Date: January 27, 2026

In February of 2024, the Trustees for the Midwest City Memorial Hospital Authority approved a grant to the Midwest City Animal Welfare Department to provide spay and/or neutering services for low income citizens of the City of Midwest City. Not all grant funds were expended by the end of 2024 and the Trustees extended the time frame to expend the funds through calendar year 2025.

At the end of 2025 there was still remaining \$5,194.98 of the original \$15,000 in original grant funds to be expended. The Midwest City Animal Welfare Department requests an extension through calendar year 2026 to expend the remaining grant funds.

Additionally, there is requested two changes to the eligibility to receive grant funds:

1. That all animals adopted from the Midwest City Animal Shelter, once adopted, be spay and/or neutered using the grant funding before being released to the family; and
2. That the income limits for families wanted their animal be spay or neutered (that is not adopted from the Midwest City Animal Shelter) be increased by twenty-five percent (25%). The income limit changes would be reflected as follows:

<u>Family size</u>	<u>2024 Income Limit</u>	<u>2026 Income Limit (a 25% increase)</u>
1	\$41,350	\$51,690
2	\$47,250	\$59,100
3	\$53,150	\$66,440
4	\$59,050	\$73,815
5	\$63,800	\$79,750
6	\$68,500	\$85,625
7	\$73,250	\$91,565
8	\$77,950	\$97,440



City Attorney, Donald D. Maisch

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These changes should allow most Midwest City residents to qualify for a spay or neutering service using the remaining grant proceeds. The spay and neutering of animals reduces the number of stray animals in the city and promotes better health and safety for all Midwest City residents.

Approval is at the discretion of the Trustees for the Hospital Authority.

Respectfully submitted,

Donald D. Maisch
City Attorney



DISCUSSION ITEMS





Memorial Hospital Authority

General Manager/Administrator, Tim Lyon
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1201
tlyon@midwestcityok.org
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Tiatia Cromar, Finance Director

Date: January 27, 2026

Subject: Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

This item is on each agenda in the event that the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed, or changes need to be made to the Statement of Investment Policy on short notice.

Tiatia Cromar
Finance Director



NEW BUSINESS/
PUBLIC DISCUSSION

