MINUTES OF THE REGULAR BOARD MEETING

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Thursday, May 7, 2026

6:30 P.M.

Location: 12500 Alameda Dr. Norman, OK 73026

A. Call to Order

President Amanda Nairn called the meeting to Order at 6:30 pm.
Roll Call

Board Members Present:
Amanda Nairn
Micheal Dean
Dave Ballew
Edgar O'Rear
Espaniola Bowen
Steve Carano
Bryan Hapke

Board Members Absent:
Dave Ballew

Staff Present:
Kyle Arthur, General Manager
Kelley Metcalf, Office Manager
Tim Carr, Operations & Maintenance Supervisor

Others Present:
Dean Couch, District Legal Counsel
Greg Childers, Mayor of Del City
JD Hock, City Manager Del City
Zach Levy, Del City Water Operator
Paul Streets, Midwest City
Carrie Evenson, Midwest City
Michael Price, City of Norman Water Plant Manager
Alan Swartz, HDR
Rachel Camp, HDR

Virtual
None

B. Statement of Compliance with Open Meeting Act

Kelley Metcalf, Office Manager, stated the notice of the monthly board meeting had been posted in compliance with the Open Meeting Act.

C. Administrative

1. Public Comment

None

2. Treasurer's Report

Mr. Arthur reported on the March financials in Mr. Ballew's absence.

Mr. Arthur pointed out on the balance sheet that between the two Bancfirst accounts the District has a healthy cash balance of nearly $400,000.

Mr. Arthur stated the reinvestment of a Treasury bill in the amount of $372,000 par value is reflected in this report. The Treasury bill has a six-month term and an interest rate of 3.68%.

Mr. Arthur reviewed the Budget vs Actuals portion of the report. He noted that boat dock rent (account 4921) showed no entries for February or March because a three-month payment was received in April. He added that the Department of Public Safety revised the agreement from three slips to two, reducing rent from $800 to $533.32 effective in March. Mr. Arthur intends to request a renegotiation of the agreement.

Mr. Arthur summarized recent increases in several accounts. He noted that account 5101 (Plant & Dam) increased primarily due to the refurbishment of a motor. Account 5103 (Vehicles) reflected an uptick resulting from a fuel purchase. Account 5104 (Buildings & Grounds) increased due to garage door maintenance and repairs. He also reported that account 5301 (Insurance) had an expenditure of $2,791.00 for the month, which covers the Directors' and Officers' liability policy. Mr. Arthur pointed out that account 5301 appears to be underspent, however the annual premium for the District's policy is due in April, so that will be reflected in next month's report.

Mr. Arthur projects that FY26 will finish under budget.

Mr. Arthur asked if there were any questions, hearing none. Ms. Nairn moved to the action portion of the meeting.

D. Action:

3. Minutes of the regular board meeting held on Thursday, April 2, 2026, and corresponding Resolution

Ms. Nairn asked if there were any questions, comments, or edits. Hearing none she entertained a motion.

Espaniola Bowen made a motion seconded by Michael Dean to approve the minutes and corresponding Resolution.

Roll call vote:
Amanda Nairn Yes
Michael Dean Yes
Edgar O'Rear Yes
Espaniola Bowen Yes
Steve Carano Yes
Bryan Hapke Yes
Motion Passed

4. Agreement for Sale of Surplus Municipal Water from Midwest City to Norman, and corresponding Resolution

Please see document titled "Agreement for Sale of Surplus Municipal Water from Midwest City to Norman" in the packet.

Ms. Nairn informed the board that this agreement was negotiated and approved by both Norman and Midwest City. She explained that it is a one-time agreement for Norman to purchase 300,000,000 gallons of Surplus Municipal Water at a rate of sixty-eight cents (0.68) per 1,000 gallons, for a total cost of $204,000.00. The term of the agreement is until September 30, 2026.

Mr. Streets commented that Midwest City was pleased to assist the City of Norman during its time of need for additional water.

Mr. Dean expressed appreciation to Midwest City for maintaining pricing consistent with the Del City agreement with Norman.

Bryan Hapke made a motion seconded by Steve Carano to approve the Agreement, and corresponding Resolution.

Roll call vote:
Amanda Nairn Yes
Michael Dean Yes
Edgar O'Rear Yes
Espaniola Bowen Yes
Steve Carano Yes
Bryan Hapke Yes
Motion Passed

E. Discussion

5. Legal Counsel's Report

No written report. Mr. Couch stated he assisted Mr. Arthur on some contract bidding questions and issues.

Mr. Couch said he was happy to answer any questions.

6. General Manager's Report

Please see document titled "Manager's Report" in the packet.

Mr. Arthur highlighted a few things.

Mr. Arthur stated the Bureau of Reclamation (BOR) has identified potential encroachment issues that may require future board involvement. These will be brought to the Board in the near future as they are addressed.

Mr. Arthur finalized the draft of Request for Qualifications (RFQ) for Phase 3 CEC/Wetlands Feasibility Study, which is currently under review by the Oklahoma Water Resources Board. If approved the advertisement for RFQ's will be published as soon as possible. Mr. Arthur reminded the Board that the original $755,000 Clean Water State Revolving Fund loan was utilized for Phases 1 and 2, and that the remaining funds will be applied toward expenses associated with Phase 3. Ms. Camp of HDR Engineering plans to present the analysis of data collected during Phase 1, which Mr. Arthur noted will be provided at no cost to the District.

Mr. O'Rear inquired about the application of sprayed vegetation control and its safety for staff. Mr. Arthur responded that the herbicide application was performed by a contractor using a drone, and that all pesticides and herbicides used are approved by the Bureau of Reclamation. Furthermore, drones allow for more efficient application, thus reducing the risk of drifting spray and worker exposure.

Mr. Dean raised a question regarding the evaporation storage reported in the latest Trend Chart Reports (5.180 inches total pan evaporation storage) and whether water losses were still occurring at a similar rate, despite 6.21 inches of rainfall. Mr. Arthur stated that the lake level is currently one foot below normal and that evaporation rates are influenced by wind and temperature. He noted that during the summer months, evaporation may exceed 40 million gallons. Ms. Nairn added that following extended dry periods, much of the rainfall is absorbed before runoff reaches the lake.

Mr. O'Rear inquired about the lake elevation trigger points outlined in the Yield Model and draft Drought Response Plan and how instantaneous those would be. Mr. Arthur responded that the latest draft of the Plan would require the lake level to be at or below any trigger point for 7 consecutive days before any official action would be taken. It would also consider any significant forecasted rainfall.

7. President's Report

Ms. Nairn announced that Ms. Bowen has elected not to seek reappointment to the Board and that this meeting will be her final meeting. Ms. Bowen was presented with a plaque in recognition of her service. Mr. Streets and Ms. Evenson expressed their appreciation for her outstanding service representing Midwest City.

8. New business (any matter not known prior to the meeting, and which could not have been reasonably foreseen prior to the posting of the agenda)

Ms. Nairn announced that the June Board Meeting will be cancelled and reminded members that the July Board meeting will be held on July 9, the second Thursday of the month, due to the Fourth of July holiday.

F. Adjourn

There being no further business, President Nairn adjourned the meeting at 7:08 P.M.